

The Johnstown-Monroe Local School District Board of Education met in a regular and joint session with the Johnstown City Council on February 10, 2025, at the Johnstown Middle School, Library located at 401 S. Oregon Street, Johnstown, Ohio 43031. President, Tim Swauger, called the meeting to order at 5:06 p.m. Responding to roll call were: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, and Anne Thomas. Also present were Philip Wagner, Superintendent, and Felicia Drummey, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording of regular meetings and audio recording of work sessions of Board proceedings, which is available to the public <https://www.youtube.com/@jmsdyoutube5802> together constitute the official minutes of the meeting of the Johnstown-Monroe Local School District Board.

### **1. Opening of Meeting**

Procedural: A. Silent Prayer

Procedural: B. Board of Education (BOE) Call to Order

Procedural: C. BOE President Calls on Treasurer to Take Roll

Procedural: D. Reading of the Notice of the Meeting

Action: E. Resolution #25-02-022: BOE Executive Session

Motion for the Board of Education to move into Executive Session at 5:08 pm for the following:

- Consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Board of Education exits Executive Session at 5:44 pm

Procedural: F. City Call to Order

Procedural: G. City Council Roll Call

Procedural: H. Invocation by City Representative

Procedural: I. Pledge to the Flag

### **2. Presentation of the Agenda**

Procedural: A. Additions or Deletions to the City Council Agenda

Procedural: B. Approval of City Council Agenda

Procedural: C. Additions or Deletions to the BOE Agenda

2 small changes under section 8 policy committee 2/7 to be removed and rescheduled.

Unpaid days for Jackie Cannon leave should reflect 2024.

Action: D. Resolution #25-02-023: Adoption of the BOE Agenda  
(not specified)

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

### **3. Presentation of Prepared Remarks by the Public**

Procedural: A. Citizen Comments on Matters not on the Agenda  
none

Information: B. BOE Public Remarks  
none

### **4. Action Agenda - City of Johnstown**

Procedural: A. Consideration of Entering Into a Lease and Purchase Contract

Dr Wagner reviewed the highlights of a PowerPoint presentation to familiarize everyone with the facilities and future use of the city building and land by the school district.

Mr. Green asked how soon would the school construct the auxiliary space. Dr. Wagner indicated next fall is the goal to build due to economies of scale.

Procedural: B. City Executive Session to Consider the Sale of Property

Procedural: C. Resolution 2025-07 - Public Hearings of Legislation

## **5. Action Agenda - Superintendent's Recommendations Part 1**

Action: A. Resolution #25-02-024: Real Estate Purchase Agreement and Lease Agreement of City Property

Whereas, the Johnstown-Monroe Board of Education (hereafter the "Board") authorizes the real estate purchase agreement and lease agreement of the real property located at 599 S. Main Street, Johnstown, Ohio 43031, as set forth in the attached Real Estate Purchase Agreement and Lease Agreement.

Whereas, the Board hereby approves the purchase of the real property located at 599 S. Main Street, Johnstown, Ohio 43031, for \$1,200,000.

Now, Therefore, Be It Resolved that the Superintendent, Treasurer, and Board of Education President are authorized to execute and take any and all actions to complete the Real Estate Purchase Agreement and Lease Agreement of the property located at 599 S. Main Street, Johnstown, Ohio 43031.

Leaders of both governing bodies exchanged appreciation to one another for the collaborative effort and look forward to continued cooperation.

To approve the real estate purchase agreement and lease agreement of the City Property located at 599 S. Main Street, Johnstown, OH, for \$1,200,000.

Motion by Alan Benton, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

## **6. Johnstown City Council Adjournment**

### **7. Presentations Part 2**

Information: A. Volunteers - Dr. Wagner and Building Principals

#### [Strategic Growth Plans Presentation](#)

Mr. Shipton - High School

Expressed appreciation to the parent volunteers. Had 20 parents for homecoming this fall and 27 athletic, and 3 parent volunteers on spirit bus. Winter semi-formal had 10 volunteers.

Mr. Hancock- Middle School

6 volunteers with lunch monitoring, character lessons during the smart period to build bonds with students, athletic volunteers are important since only 1 paid position for sports.

Mr. Wehrman - Intermediate School

Volunteers are so important for away events such as summer camp,

Mrs. Wagoneer - Elementary School

3-4 volunteers for support during lunch, started new volunteers in December opportunities for copycats (make copies, cut out) also need reading volunteers to assist with high dosage tutoring. Have hundreds of volunteers for parties and field trips. Reading and math needs volunteers. She also thanked the PTO for the support given to all buildings in the district.

Mrs. Davis says volunteering is super awesome. She logged 100 hours. She laminated for the teacher and math facts with the 5th grade.

Information: B. Update: Health & Safety - Derick Busenburg

Mr. Swauger requested that Mr. Gantt inform all coaches where these AEDs are located.

Mr. Benton shared that training is very important. Mr. Busenburg advised that all coaches are trained in CPR and AED training. Staff are trained as part of public school works.

Mr. Gantt advised that he and the athletic trainer review all AED locations with coaches.

**8. Discussions**

Information: A. Board Committees

Committee	Board Member	Board Member	Meeting Date
Athletics & Extracurricular Activities	Tim Swauger	Anne Thomas	01/31/2025
Buildings, Grounds & Safety	Ruth Ann Booher	Anne Thomas	TBD
Curriculum	Amanda Davis	Anne Thomas	02/05/2025
Finance	Alan Benton	Ruth Ann Booher	TBD
Insurance	Anne Thomas	Ruth Ann Booher	02/20/2025
Policy	Amanda Davis	Alan Benton	01/23/2025, 02/07/2025
Strat. Plan./Econ. Dev./Const. Proj.	Tim Swauger	Ruth Ann Booher	01/31/2025
Technology	Alan Benton	Amanda Davis	TBD

Local Professional Development Committee (LPDC)	01/21/2025
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Athletic Committee - Mrs. Thomas shared that talked about north field facilities and baseball camp. There is interest in discussing the north facilities in more depth at a board retreat. Mr. Swauger said he is very pleased with the performance of the 7th to 12th athletic teams both on and off the field.

Curriculum Committee - Mrs. Thomas talked about all the great things happening. Talked about before and after school tutoring throughout the district. META Solutions transition on Thursday, February 13th. Reviewed survey results from the program of studies. Student's results were opposite of the parent's interest in the curriculum.

Insurance Committee - Mrs. Booher shared that utilization is higher and exhausting all premium dollars so we need to watch costs. Encouraged building reps to attend the insurance meetings.

Policy Committee - Mrs. Davis shared working through NEOLA updates through October, the majority of those are 0000 By-Law Section.

Statgic Planning - Mr. Swauger shared the passage of the purchase of the city building has been the focus.

LPDC Committee - Dr. Wagner's [LPDC Notes](#)

**9. Consent Agenda**

Action (Consent): A. Resolution #25-02-025: Approval of Consent Agenda  
Resolution: To approve consent agenda.

Motion by Anne Thomas, second by Ruth Ann Booher.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): B. Resignation  
Resolution: To approve the following resignation.

Edwards, Teresa	Food Service Administrative Assistant	Effective 01/31/2025
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Motion by Anne Thomas, second by Ruth Ann Booher.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): C. Unpaid Days  
Resolution: To approve the following unpaid days.

Beers, Andrew	JHS Media Arts	02/7/2025 - (.75 day)
Cannon, Jackie	JES Secretary	2/13-2/14/2025 (1.5 days)
Rayburn, Andrea	JHS Student Attendant	01/21-01/31/2025 (9 days)

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): D. Food Service Substitute - 2024-2025 School Year  
 Resolution: To approve the following as a Food Service Substitute for the 2024-2025 school year.

Camden, Diana	Effective 02/07/2025
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Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): E. Pupil Activity Employment: 2024-2025 School Year  
 Resolution: To approve Pupil Activity Employment for 2024-2025 school year.

Anderson, Jessie	7th Grade Softball Coach	Group IV/Step 0	2024-2025
Archibald, Kevin	JV Baseball Coach	Group III/Step 4	2024-2025
Coffman, Davon	Middle School Track Assistant Coach .5 FTE	Group V/Step 0	2024-2025
Favre, Richard	High School Track Assistant Coach	Group III/Step 2	2024-2025
Gerhard, Mark	Varsity Girls Soccer Head Coach	Group II/Step 6	2025-2026
Paisie, Samantha	Middle School Track Assistant Coach .5 FTE	Group V/Step 0	2024-2025
Ross, Kory	Middle School Track Head Coach	Group IV/Step 1	2024-2025

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): F. Volunteers  
 Resolution: To approve the following volunteers.

Name	School	Responsibility	Background Check Valid Dates
Belcher, Brian	JIS	General	02/05/2025 - 02/05/2028
Colley, Amy	JIS	General	01/24/2025 - 01/24/2028
Coreno, Jason	JIS	General	01/24/2025 - 01/24/2028
Craig, Jeffrey	JIS	General	02/05/2025 - 02/05/2028
King, Jessica	JES	General	01/24/2025 - 01/24/2028
Krouse, Joseph	JIS/JMS/JHS	General	01/24/2025 - 01/24/2028
Meyer, Joshua	JIS	General	01/24/2025 - 01/24/2028
Parpart, Marci	JMS/JHS	General	01/24/2025 - 01/24/2028
Philips, Ashley	JES/JIS	General	02/05/2025 - 02/25/2028
Siegle, Angela	JIS	General	01/24/2025 - 01/24/2028
Sisson, Tony	JIS	General	02/05/2025 - 02/05/2028
Steffan, Dana	JHS	General	01/24/2025 - 01/24/2028

Name	Responsibility	School Year
Carpenter, Bret	JHS Baseball	2024-2025
Carter, Dan	JMS Softball	2024-2025
Keesee, Corey	JHS Baseball	2024-2025
Keesee, Zak	JHS Baseball	2024-2025
Meyers, Lance	JHS Baseball	2024-2025
Ryan, Mitch	JHS Baseball	2024-2025
Smart, Rusty	JMS/JHS Track	2024-2025

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): G. Club Sport - Indoor Track  
 Resolution: To recognize Indoor Track as a sport for the sole purpose of student participation in OHSAA Tournaments at no cost to the Johnstown-Monroe Local School District. This recognition is being granted with the expectation that students and adults participating in this club activity conduct themselves in a manner consistent with the Johnstown-Monroe Local Schools Athletic Code of Conduct.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): H. Board Meeting Minutes  
 Resolution: To approve the Board of Education Meeting Minutes, as presented.

Date of Meeting	Type of Meeting
January 13, 2025	Organizational Session
January 13, 2025	Regular Session
January 23, 2025	Special Session
January 27, 2025	Special and Joint Meeting of Johnstown City Council and Johnstown-Monroe Board of Education

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): I. Monthly Financial Report  
 Resolution: To approve the Monthly Financial Report for January, 2025.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**10. Action Agenda/Treasurer Recommendations**

Action: A. Resolution #25-02-026: Science of Reading Teacher Stipends  
 To authorize payment of \$10,000.00 for Science of Reading Stipends to those staff who were required to participate in training but are ineligible for the Ohio Department of Education stipend payment due to similar training in the past

Van Huffel, Abby	JIS	K-5 Teach B	\$1,200.00
Beverly, Andrea	JMS	Non-ELA T D	\$400.00
Reilly, Erin	JHS	ELA, or ELL C	\$1,200.00
Henson, Julie	JES	K-5 Teach B	\$1,200.00
Kurtz, Laura	JES	K-5 Teach B	\$1,200.00
Hays, Rachel	JES	K-5 Teach B	\$1,200.00
Crowthers, Minna	JIS	ELA, or ELL B	\$1,200.00
Lynn, Jennifer	JES	K-5 Teach A	\$1,200.00
Rigio, Danielle	JIS	ELA, or ELL B	\$1,200.00

Motion by Anne Thomas, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: B. Resolution #25-02-027: Approve Rates and Values  
 To approve a resolution accepting the amounts and rates determined by the Licking County Budget Commission and further authorize certification to the Licking County Auditor.

Motion by Alan Benton, second by Anne Thomas.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**11. Action Agenda/Superintendent Recommendations**

Action: A. Resolution #25-02-028: Overnight Field Trip - Baseball

To approve a Baseball Spring Break Trip to Murfreesboro, TN, March 22-March 25, 2025, under the supervision of Coach Travis Carpenter and approved chaperones.

Motion by Anne Thomas, second by Ruth Ann Booher.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: B. Resolution #25-02-029: Cornell School Letter of Intent  
Dr. Wagner explained we are waiting for an affidavit of title but in the meantime would like to express a letter of intent so that we can start implementing the proposal and preparing it for use.

To approve a Letter of Intent with the Friends of Cornell School to accept the donation of Cornell School to the Johnstown-Monroe Local School District.

Motion by Anne Thomas, second by Ruth Ann Booher.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: C. Resolution #25-02-030: Adoption of Special Education Model Policies and Procedures ("Model Policies")  
To adopt the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent year.

Motion by Anne Thomas, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: D. Resolution #25-02-031: Approval of Contract - Newark City School District Chancelight Academy  
To approve a contract with Newark City School District Chancelight Academy for special educational services for a student, prorated February 2025 through end of the 2024-2025 school year.

Motion by Anne Thomas, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: E. Resolution #25-02-032: Open Enrollment 2025-2026 School Year  
To approve Open Enrollment for the 2025-2026 school year as follows:  
1. Accept no Open Enrollment grades K-10.  
2. Accept Open Enrollment applications for grades 11-12, in accordance with current policy.

Motion by Anne Thomas, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: F. Resolution #25-02-033: Open Enrollment 2026-2027 School Year  
Motion to end Open Enrollment for 11th grade, beginning with the 2026-2027 school year.

Motion by Anne Thomas, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: G. Resolution #25-02-034: Ohio High School Athletic Association  
To approve membership in the Ohio High School Athletic Association for the 2025-2026 school year.

Motion by Anne Thomas, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: H. Resolution #25-02-035: Second Reading Revised Policies  
To approve the second reading and authorize the following revised district policies.

4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
8800	Religion/Patriotic Ceremonies and Observances

Motion by Amanda Davis, second by Alan Benton.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: I. Resolution #25-02-036: Second Reading Rescind Policies  
To approve the second reading and rescission of the following district policies.

2431	Interscholastic Athletics
4121	Criminal History Record Check
5131	Student Transfers
8510	Wellness
9160	Public Attendance at School Events

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: J. Resolution #25-02-037: Second Reading Replacement Policies

To approve the second reading and authorize the following replacement district policies.

2431	Interscholastic Athletics
4121	Criminal History Record Check
5131	Student Transfers
8510	Wellness
9160	Public Attendance at School Events

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: K. Resolution #25-02-038: Second Reading New Policies

To approve the second reading and authorize the following new district policies.

2265	Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
7440.03	Small Unmanned Aircraft Systems
7540.09	Artificial Intelligence ("AI")

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: L. Resolution #25-02-039: First Reading of Revised Policies

To approve the first reading of the following revised district policies.

0151	Organizational Meeting
0152	Officers
0155	Committees
0163	Presiding Officer
0164	Notice of Meetings
0165	Board Meetings
0167.2	Executive Session
6460	Vendor Relations

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: M. Resolution #25-02-040: First Reading to Rescind Policies

To approve the first reading to rescind the following district policies.

0100	Definitions
0142.1	Oath
0165.1	Regular Meetings
0165.2	Special Meetings
0173	Board Officers

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: N. Resolution #25-02-041: First Reading of Replacement Policies  
To approve the first reading of the following replacement district policies.

0100	Definitions
0142.1	Oath

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: O. Resolution #25-02-042: First Reading New Policies  
To approve the first reading of the following new district policies.

0165	Board Meetings
0166	Agendas
5136.01	Electronic Equipment

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

## 12. Board Comments

Information: A. Board Comments

Mr. Thomas inquired how Max Mitchel our electrical student did at his competition. Mr. Shipton indicated that he placed second. Mrs. Davis shared that we are all proud of Max Mitchel and she would like to see him promoted on our social media. Mr. Swauger wished his beautiful wife a happy birthday.

## 13. Superintendent Comments

Information: A. Superintendent Comments

Food Pantry - school raised over \$4300 in cash

Calamity Days 3 at JES and JHS, 4 at JIS and JMS

C-Tec - expect MOU at the next board meeting. Could offer a health science pathway that would include an STNA for nursing assistants as well as a bio-medical track.

## 14. Meeting Closing

Action: A. Resolution #25-02-043: BOE Adjournment

Motion that the Board of Education meeting is hereby adjourned at 7:27 pm.

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

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**Board President**

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**Treasurer**